



# STANTON UNIVERSITY

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## Excused Absence Form

This only applies to students who have an official document (e.g. doctor's note) that excuses their absence. Students who do not show up on the first day of class may be exempt from being dropped. They **must** have the official papers documenting the reason for their absence.

Attach to this form the authorized document or a copy thereof.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Quarter

\_\_\_\_\_  
Name

\_\_\_\_\_  
Student ID

\_\_\_\_\_  
Course Number

\_\_\_\_\_  
Professor's Name

\_\_\_\_\_  
Date & Time of the Missed Class

Reason for absence: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_  
Professor's Signature

\_\_\_\_\_  
Date

Office Use Only		
Processed by	Process Date	[     ] Approved
		[     ] Unapproved