



STANTON UNIVERSITY

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Excused Absence Form

This only applies to students who have an official document (e.g. doctor's note) that excuses their absence. Students who do not show up on the first day of class may be exempt from being dropped. They **must** have the official papers documenting the reason for their absence.

Attach to this form the authorized document or a copy thereof.

Date

Quarter

Name

Student ID

Course Number

Professor's Name

Date & Time of the Missed Class

Reason for absence: _____

Professor's Signature

Date

Office Use Only		
Processed by	Process Date	[] Approved
		[] Unapproved