



Extra Unit Authorization or Graduate Students

Through the first week of each term, students in their last quarter and students in good standing may enroll in a maximum of 13 units; Graduate students wishing to attempt additional units must obtain the required signatures of approval outlined below on this form. The student will have to meet with the International Student Advisor to shorten their program end date. This form, with all necessary signatures, must be filed with Admissions and Records before adding extra units.

PRINT CLEARLY (form will not be processed if illegible)

Name: [] Student ID: []
Term: [] Year: [] Major: []
Phone: [] email: []

Your class level: 1st Year 2nd Year How many units are you currently enrolled in? []
How many additional units are you requesting? []
Have you applied for graduation? [] Number of units completed toward your degree: []
If yes, when do you expect to graduate? [] GPA: [] Cumulative GPA: []

Additional planned course work:

Table with 4 columns: Department, Course Number, Course Title, Units

Office Use Only

Students in Good Standing- Maximum 13 units

Graduate students requesting to take more than their designated unit limit must obtain the signature approval from registrar and then the Dean. If approved, submit the signed form to Admissions and Records.

[] Recommend approval for [] additional units, total of [] units. [] Recommend denial.

Registrar Signature [] Print Name [] Date []

[] Recommend approval Estimated last quarter [] [] Recommend denial

Advisor signature [] Print Name [] Date []

[] Approved for [] additional units, total of [] units. [] Request denied

DSO Signature: [] Date []

Students in last quarter- Maximum 13 units

Graduate students in their last quarter are first required to seek academic advisement and signature approval from Register and then the Dean. If approved, submit the signed form to Admissions and Records.

[] Recommend approval for [] additional units, total of [] units. [] Recommend denial.

Registrar Signature [] Print Name [] Date []

[] Recommend approval Estimated last quarter [] [] Recommend denial.

Advisor signature [] Print Name [] Date []

[] Approved for [] additional units, total of [] units. [] Request denied

DSO Signature: [] Date []